

# Exhibition Checklist

## PERSONAL ITEMS

- MEDICINE
- MAKE UP
- FOOD & WATER
- TISSUES
- HAND SANITIZER

## MISC ITEMS

- CHARGER
- TRASH BAGS
- INTERNET DONGLE
- EXTENSION CORDS
- OFFICE SUPPLIES

## DISPLAY ITEMS

- SHELVES / RACKS
- TABLE COVER
- PRICE TAGS
- SIGNAGE
- BASKETS ETC
- DECOR ITEMS
- PINS
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## OFFICE SUPPLIES

- PENCIL / PEN
- INVOICE BOOK
- BROCHURE & CARDS
- BAGS FOR SALES
- CARD MACHINE
- CASH BOX
- REGISTER
- CASH IN CHANGE
- CLIPS